



F.Y.I.

from the Policy Unit

FYI-190

Date: August 23, 2018

SUBJECT: The CAST: Indicator Alert (Ind-Alert) Flow Chart

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSSPOLICYQUESTIONS@azdes.gov or call 602-771-8127

The purpose of this FYI is to remind staff that the [CAST: Indicator Alert \(Ind-Alert\) flow chart](#) is available on the PORT.

The flowchart was created to help instruct case managers on how to record other documents or information requested from clients on ATLAS. The ATLAS screens must be updated with pertinent information so appropriate actions can be taken.

*DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.
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